

**FORM - IV**

[Rule 25 (2) ]

*Overtime register for workers*

Month ending.. 19

1. Serial No.
2. Name
3. Father's/Husband's Name
4. Sex
5. Designation and Department
6. Dates on which overtime worked
7. Extent of Overtime on each occasion
8. Total overtime worked of production case of price workers
9. Normal Hours
10. Normal Rates
11. Overtime Rates
12. Normal earning
13. Overtime earning
14. Total earning
15. Dates on which overtime payment made