

Consolidated Annual Return

This form is in lieu of the returns required to be filled under following Labour Laws

1. The Minimum Wages Act 1948
2. The Payment of Bonus Act 1965
3. The Payment of Wages Act 1938
4. The Contract Labour (R & a) Act 1970
5. The Factories Act 1948
6. The Maternity Benefits Act 1961

1. Name and Postal Address of the establishment. / Factory
2. Name and Residential address of the Employer / Occupier / Contractor
3. Name and residential address Of the manager or person Responsible for supervision or control of the establishment / Factory
4. Date of commencement of of the establishment / Factory
5. Nature of Industry / activity
6. Number of employees employed (Including contract workers)

Type of Worker	Unskilled	Semi skilled	Skilled	Male	Female	Total
Direct						
Through Contractor						
Total						

7. Maximum no. of employment employed on any day during the year under report (including contract workers)

Type of	Unskilled	Semi	Skilled	Male	Female	Total
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Worker		skilled				
Direct						
Through Contractor						
Total						

Part A:

The Part A is to be furnished if the maximum numbers of employees employed on any day during year under report do not exceed 9 (Nine)

- Number of days the establishment / factory worked in the year
- Number of man days worked in the year
- Number of average employees employed in the year
- Actual wages paid category wise

Male	Rs.
Female	Rs.
- Total cash value of wages paid in kind Rs.
- Total emoluments paid in the year Rs.
- Total fine imposed if any Rs.
- Other deductions, if any Rs.

Part B:

The Part A and Part B are to be furnished if the maximum number of employees employed on any day during the year under report exceed 9 (Nine)

- Amount of bonus paid : Rs.
- Percentage of bonus paid :
- Number of beneficiaries :
- Date of Payment :
- If bonus is not paid³ reason there of :

Part C:

Part A, B & C are to be furnished, if the establishment has employed more than 9 contract labour on any day during the year under report (Details to be provided by the Principal Employer.

- Name and postal address of the contractor :
- Nature of work / operations of contractor :
- Total number of days during the year on
Which contract labour was employed :
- Total number of man days worked
during the year by contract labour :
- Total number of days during the year
on which direct labour was employed :
 - Total number of man days worked
by direct labour :
- Change, if any³ in the management
of establishment its locations, or any
other particular furnished to the
Registering officer in the application
for the registration (details may be
furnished with dates of changes) :

Note : In case the number of contractors are more the details of each Contractor may be furnished is same columns in separate sheet.

Part D:

Part A, B & D is to be furnished by the factory registered under The Factories Act, 1948 employing less than 250 employees.

- License and Registration number of the factory
- Section of the Act under which the factory is covered
 - (a) 2 (m)(i)...
 - (b) 2 (m)(ii)...
 - (c) 85.....
- Sector of industry
 - (a) Public sector.....
 - (b) Joint sector.....

- (c) Govt. Sector.....
- (d) Private sector.....

- Details of factory, if it carries hazardous and dangerous process :
- Details of factory, if it carries hazardous Operations as defined under section 2 (c b) and 87 :
- Details of health, and safety policy to be furnished By factories defined under Section 2 (cb) : (a) 2(m)(i)
(b) 22(m)(ii).....
- Details of medical facilities to be furnished by Factories registered under Section 2(cb), And section 87

Number of Factory Medical Officer Occupational Health Center....

Details of Facilities provided for

- (a) Shelter or Rest room Yes/No
- (b) Lunch room Yes/No

- The factory employing 30 or more female Employees has provided crèche room with facility Yes/No
- Number of Dangerous occurrence during the year :.....
- Accident details
 - Number of Fatal Accident.....
 - Number of non fatal Accident....
 - Man days lost.....
- Number of workers entitle for leave with wages during the year
- Amount of leave with wages paid Rs.
- Average Number of female workers employed in the year :
- Number of female workers applied for benefit of medical bonus and amount padi Number.....
Rs.....

Part A, B, and E are to be furnished by the occupier employing more than 250 employees

- Details of canteen facilities provided Yes/No
- Details of safety committee formed Yes/No
- Details of appointment of Welfare officers Yes/No
- Details of appointment of safety officers Yes/No
- Details of factory Medical Officers appointed Yes/No
- Details of Ambulance room/ Occupational Health center Facility and staff.

N.B. : Details of additional facilities, If provided : may be mentioned in separate sheet.

PART E:

Part A and F are to be furnished HALF YEARLY by the contractors employing more than 9 workers

- Duration of Contract :
Number of days worked during the half year

- Average number of contract labour worked
On any day during the half year

Details of

- (a) Working house
- (b) Over timework
- (c) Weekly holidays
- (d) Spread over
- (e) Weekly holiday paid or not.

- Number of man days worked
During the half year Male Female Total

- Amount of wages paid : Rs.

The following has been provided?

- Canteen Yes/No
- Rest rooms Yes/No
- Drinking water Yes/No

- Crèches Yes/No
- First and Yes/No

Remarks if any³

Signature with seal

Web site Address

E-mail Address

Postal Address : Office of the Commissioner of Labour
O-3, New Mental Complex,
Meghaninagar, Asarwa,
Ahmedabad-380016